

Chapter Representative Minutes
November 10, 2009 **6:00 p.m.** **Atria's in Wexford**

Welcome and mission:

The WBN mission is to encourage and facilitate the growth, performance and integrity of professional women by creating opportunities to foster relationships through a creative exchange of referrals.

Introductions: 30-second commercials

Nancy Baith/Mary Kay Cosmetics/Laurel Highlands is attending the meeting via DimDim

Network News

- Deadline for the 2 Scholarship applications is past. There were 11 applicants for the 2 awards
- Thank you from POWER to those who helped at last two events. POWER is also asking for gift donations for the holidays. They also are seeking volunteers to help wrap holiday gifts.
- Power Service Project –The Holiday Breakfast will be displaying a giving tree where members and guest can hang an ornament tree noting their donation. Members are encouraged to collect donations from family and friends.
- Holiday Breakfast – Vendor tables are still available but going fast.
- Going Green – no paper mail as much as possible anymore –no mailed invites and invoices, still mail in the applications for now
- Demographic Survey went out yesterday and ends November 30th at 5 p.m. The last survey was done in 1995. Melissa McGavick will have a drawing for those whom complete the survey and enter in the drawing for a leather business card holder.
- New Crider's Corner Chapter – Cranberry Area. They currently have 10-12 members.
- WBN Speaker's Bureau seeking your expertise. Please contact WBN if you are interested in being a speaker. The Speakers Bureau is part of the Business & Community Outreach Committee. The speakers should be highlighting WBN in their presentations.
- Donations for International Networking Day – Contact Monica Galore if you wish to give a donation for door prizes. The event is February 2, 2010 at the Greentree Radisson from 3:00 pm to 7:30 pm. Admission is \$35. The event is sponsored through Mary Pam Kilgore. You can also contact Pam Tracy at PJTracy23@comcast.net for any information. Money raised will go to 3 different charities.
- Chapter Leadership Training – Saturday, January 16th at Butler County Community College-Cranberry Campus. The training is for Chapter Chairs, Reps, Secretaries and anyone interested who would like to hold those positions and actively participate in WBN. If you feel your chapter is doing something that is a benefit or enhancing your chapter, please contact Pam Tracy so that this may be included in the training.
- Committees – Get involved – Net Noticed! Members are still needed to participate on the various WBN committees.

Organization Wide Upcoming Events

- Holiday Breakfast – December 3, 2009, Nevillewood Country Club, 8:00 am
- Annual Retreat – January 8 - 10, 2010, Nemaacolin Woodlands.
Information has been sent to members regarding various options for rooms. Members are encouraged to bring friends.
- Leadership Training – January 16, 2010, Butler County Community College, Cranberry Campus.

Upcoming Chapter hosted events

- Annual Retreat, Dinner & the Fall Networking Events are available for sponsorship for the year 2011

- Future meetings – All locations subject to change. Watch your email!
 - December 8th
 - Ramada Inn, 401 Holiday Drive
 - Pittsburgh, PA 15220
 - January 12th
 - Comfort Inn, Penn Hills, 699 Rodi Road
 - Pittsburgh, PA 15235

- February 9th – The Kaufmann House, Zelienople.

Presentation by Melissa McGavick: Your New WBN Directory Listing

Melissa reviewed how members are to go log onto their own directory listing. User Name is Your 1st initial and last name, password is your last name. You can change your password after you're logged in. Under View/Edit, you can have your corporate email & another one.

My directory-listing page shows your listing, edit, logo and special offers. You can edit your listing showing your friendly URL, which is your company name. You can edit your business category and the 2nd business category is your chapter. You are also able to put in several phone numbers. You can place either your company logo or a personal picture on your directory. Everyone needs to fill-in all areas with as much information as possible. Training information will be sent to members.